



Continuing Education Center

Policies > Refund Policy

Refund Policy

This policy pertains to all training programs.

Refunds will be granted according to the following criteria:

Criteria	Refund Policy
The candidate withdraw _____	Full Refund
Prior conducting the Training Course	50% of candidate's full payment
During the first day of conducting the Training Course	No Refund
After one day of conducting the Training Course	

- No refunds will be made for “No Shows” (a “No Show” is a person who registers for a program but who does not cancel registration or attend the program).
- Depending on the program date and when cancellation occurs. Refunds may take up to five to seven business days to process.
- If CEC needs to cancel the program, CEC may elect to offer transfer of registration to another program. Otherwise, full refund will be paid for the applicant.
- Withdrawing from the training course may be made ONLY by phone (026133598 – 026133594) or email (cec@aau.ac.ae) or in person. Please direct inquiries to cec@aau.ac.ae.

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