



Continuing Education Center

> FAQ

Frequently Asked Questions (FAQ)

[What courses are offered at CEC for those who do not speak English as a native language?](#)

English Proficiency courses at CEC are offered to improve your ability to understand, speak, read and write in English and cater for all levels, from zero beginners to Advanced proficiency.

[Can I join a level of my choice as I feel I am fairly good at English?](#)

You can join the courses at different times for different levels after getting through CEC's placement test which defines your present level of English Language Proficiency. All courses are 20 hours long but you can combine two or three into your own Programme.

[I feel myself deficient at dealing with structure and styles in English writing?](#)

The writing skills course at CEC focuses on building skills, structure and writing style, needed by the students and working professionals to fulfill typical writing assignments both formal and informal in their everyday and workplace contexts.

[I want to become a better speaker of English Language for needs of my daily life?](#)

CEC offers a course on conversation skills that through direct instruction and practice of social and conversation skills, enables the participants to lead more successful lives at home, at school, in the workplace, and in the community.

[I need some more practice and simulated preparation before taking real IELTS/TOEFL Exam.](#)

The Mock test (simulated test) of IELTS/TOEFL at CEC offers the opportunity to get to know the test format, experience the types of tasks you will be asked to undertake at British council, and give you a complete idea about real IELTS test.

[Why are there two versions of the IELTS test?](#)

IELTS has two versions – Academic and General Training. The Academic test is for those who want to study at a tertiary level in an English-speaking country. The General Training test is for those who want to do work experience or training programs, secondary school or migrate to an English-speaking country. All candidates take the same Listening and Speaking tests but different Reading and Writing tests.

[Which version of IELTS should I do?](#)

Read the explanation of the Academic and General Training tests, and then contact the organization or institution to which you are applying to find out what it requires. Note that you must know which version to take when you complete the online application form.

[Which organizations accept IELTS?](#)

IELTS is accepted by more than 7000 organizations worldwide. These include universities, immigration departments, government agencies, professional bodies and multinational companies.

[When can I take IELTS?](#)

IELTS is available on 48 fixed dates a year – up to four times a month on Thursdays and Saturdays, depending on local demand.

[When will I receive my test results?](#)

Your Test Report Form will be posted to you 13 days after your test date. Some test centers also provide SMS alerts and an Online Results Service. Keep your Test Report Form in a

secure place as you only receive one copy.

[How soon can I re-sit the test?](#)

There is no limit on sitting the test. However, IELTS recommends you do additional study before taking the test again. Some test centers offer preparatory courses and language classes.

[What skills does the TOEFL ITP Assessment Series measure?](#)

The TOEFL ITP assessments are composed of three sections. Each section measures a different skill:

- Listening Comprehension measures the ability to understand spoken English as it is used in colleges and universities
- Structure and Written Expression measures recognition of selected structural and grammatical points in standard written English
- Reading Comprehension measures the ability to read and understand academic reading material.

[What is the format of the tests?](#)

TOEFL ITP tests are paper-based, multiple-choice tests. Students answer questions by filling out an answer sheet. TOEFL ITP tests are administered on two levels:

- Level 1 (intermediate to advanced) consists of three sections: Listening Comprehension,

Structure and Written Expression and Reading Comprehension

- Level 2 (high beginning to intermediate) consists of three similar sections, plus vocabulary is added to the Reading section.

[Who uses the TOEFL ITP Assessment Series?](#)

Some 2,500 institutions in 47 countries administer 600,000 TOEFL ITP tests annually, including:

- Colleges and universities
- Secondary schools
- English-language programs
- Governments
- Agencies

[What is a business English course?](#)

A business English course helps candidates to tailor them to their particular professional fields. For example, many businessmen have to attend formal meetings, and although the content of such meetings will vary, the functions that people need to perform in the meetings are predictable – they will need to interrupt (and to avoid interruption!) to explain, to approve, to make proposals, etc. A good business English course will also help the trainee to re-code the English of everyday situations into language suitable for business contexts.

[Do I need experience of business before I study business English?](#)

No, you should be able to find a course suitable for “pre-experience” and before joining any job. Similarly, if you have a lot of experience in business, it is a good idea to check that you will find yourself with other experienced business people.

[Do I have to pay for IELTS / TOEFL or any preparation materials at CEC?](#)

No. All Study material for any course at CEC is free of cost.

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